

FAREHAM

BOROUGH COUNCIL

Report to the Health and Public Protection Policy Development and Review Panel

Date 16 January 2018

Report of: Director of Planning and Regulation

Subject: **PRELIMINARY REVIEW OF WORK PROGRAMME 2017/18 AND
DRAFT WORK PROGRAMME FOR 2018/19**

SUMMARY

At the meeting of the Panel on 06 March 2018, Members will be asked to review the outcome of the Work Programme for the current year, 2017/18. Also at that meeting, the Panel will be requested to finalised the draft Work Programme for next year, 2018/19.

This report contains details of the Panel's existing Work Programme for the current year in order to allow an early assessment of progress. It also gives some background information to assist Members in drawing up the Work Programme for 2018/19

RECOMMENDATION

It is recommended that the Health and Public Protection Policy Development and Review Panel:-

- (a) agree the Work Programme for 2017/18, attached as Appendix A to the report;
and
- (b) give initial consideration to the draft Work Programme for 2018/19

INTRODUCTION

1. The outcomes from the Work Programme for the current year (2017/18) will be reviewed at the Panel's meeting on 06 March 2018. At the same time, it will be necessary for the Panel to finalise its Work Programme for the next municipal year (2018/19).
2. In order to assist the process, Members are invited to consider both issues at this meeting.

WORK PROGRAMME 2017/18

3. A copy of the current Work Programme agreed at the last meeting is attached as Appendix A. It is suggested that the current Work Programme for 2017/18 is completed.

REVISIONS TO THE CURRENT WORK PROGRAMME 2017/18

4. Members are asked to note the addition of an item entitled 'Update on the Town Centre Public Spaces Protection Order' to the agenda of the meeting scheduled to take place on 06 March 2018.

WORK PROGRAMME – NEXT YEAR 2018/19

Scrutiny Board Responsibilities

5. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

Role of the Policy Development and Review Panels

6. The Policy Development and Review Panels are responsible for preparing their own Work Programme. Those Programmes should take account of the role of the Panels to:-
 - assist in the development and formulation of policy.
 - report and advise upon policies and proposals relating to their particular service interest.
 - review the performance of services provided directly or indirectly by the Council.

7. There are six planned meetings of the Policy Development and Review Panels in the municipal year, to deal with ordinary business.

Planning Next Year's Work Programme

8. Members are invited to consider items for the draft Work Programme for 2018/19. It has previously been suggested that a few items of major significance be chosen.
9. In addition to any other matters which Members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
10. The programme of dates for the Panel during the next municipal year are as follows:-

MEETING	DATE	FOR	YEAR
	29 May	2018	
	10 July	2018	
	11 September	2018	
	13 November	2018	
	22 January	2019	
	05 March	2019	

11. A verbal update will be provided at the meeting by the Panel Chairman and the Director of Planning and Regulation (as appropriate) on potential items for the 2018/19 Work Programme, in order that these can be considered by all Members of the Panel.
12. It is open for the Executive Member for the Health and Public Protection to suggest any additional items for the Panel to consider at future meetings.
13. Other general items may arise during the year, such as consultation requests by the Government.
14. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels. The Scrutiny Board, the Executive and the Council, as appropriate.

RISK ASSESSMENT

15. There are no significant risk considerations in relation to this report.

CONCLUSION

16. The Panel is invited to:-
 - i. agree the Work Programme for 2017/18, attached as Appendix A of the report; and
 - ii. give initial consideration to the draft Work Programme for 2018/19.

APPENDICES

Appendix A: Health and Public Protection Policy Development and Review Panel Work Programme 2017/18.

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Richard Jolley. (Ext 4388)

APPENDIX A

**HEALTH AND PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL –
WORK PROGRAMME 2017/18**

Date	Subject
30 May 2017	Police Crime Panel Update
	Health Update
	Annual Update on Fareham & Gosport Environmental Health Partnership
	Review of Work Programme 2017/18
25 July 2017	Police Crime Panel Update
	Health Update
	Biennial Review of Fareham's Parking Enforcement Policy
	Annual Report on Fareham Parking Enforcement Service
	Review of Work Programme 2017/18
12 September 2017	Police Crime Panel Update
	Health Update
	Presentation: Fareham Town Centre Public Spaces Protection Order - Update
	Presentation: The Food Standard's Agency plans for the future Regulation of Food
	Presentation: Proposals for Virtual Parking Permits
	Review of Work Programme 2017/18
14 November 2017	Presentation by Hampshire Police
	Police Crime Panel Update
	Health Update
	Annual Health & Safety Performance 2016/17
	Presentation: Air Quality Update
	Review of Work Programme 2017/18
16 January 2018	Police Crime Panel Update
	Health Update
	Presentation: Enforcement and CCTV Update
	Preliminary review of Work Programme for 2017/18 and preliminary draft Work Programme for 2018/19
06 March 2018	Police Crime Panel
	Health Update
	Update on the Town Centre Public Spaces Protection Order
	Annual Update on Fareham Community Safety Partnership
	Final Review of Work Programme for 2017/18 and draft Work Programme for 2018/19